

Richmond Road School Board of Trustees Agenda

Monday 16th February

Nau mai, harae mai ki te kura o Ritimana
Welcome to Richmond Road School

<p>School Karakia I tipu mai te mauri Te mauri nui Te mauri roa Te mauri whakaaro Ki te whaio Ki te o marama Tihei mauri ora Ake ake Amene</p>	<p>The life spirit grows up towards us The great life spirit The long life spirit The striving life spirit Into the daylight The word of understanding (enlightenment) Sharing of life Forever and ever Amen</p>
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<p>1. Opening a) Apologies b) Quorum (more than half the trustees holding office) c) Ratification of the agenda d) Declaration of interests e) Approval of previous minutes f) Matters arising from the previous minutes (not otherwise on the agenda)</p>	<p>Steph</p>	<p>10 mins</p>
<p>2. Manuhiri (Guests)</p>	<p>Steph</p>	<p>5 mins</p>
<p>3. Appointing the Board Chair</p>	<p>Steph</p>	<p>5 mins</p>
<p>4. Meeting procedures / board organisation a) Time frames b) Committee Structures c) Code of Conduct d) Succession Planning</p>	<p>Ewen</p>	<p>10 mins</p>
<p>5. Committee Reports a) Strategic Planning Nil - need to set time / date for committee meeting b) Finance i) December (Draft) Accounts ii) Budget 2009 c) Policy Theft and Fraud Prevention - need to set time / date for committee meeting d) Property Hall and Dental Clinic - need to set time / date for committee meeting e) Personnel Refer to principal's report</p>	<p>Steph / Shelley Tina Ewen & Dan</p>	<p>30 mins</p>
<p>6. Monitoring a) Strategic Goals b) Principal's Report c) Camp Safety Action Plan</p>	<p>Ewen Steph Nerra</p>	<p>30 mins</p>
<p>7. Administration a) Correspondence In b) Correspondence Out - Nil</p>	<p>Steph / Tina</p>	<p>5 mins</p>
<p>8. Agenda Items for Next Meeting</p>	<p>Ewen</p>	<p>5 mins</p>
<p>9. In-Committee Meeting Yes - Personnel</p>		
<p>10. Evaluation of Meeting</p>		<p>5 mins</p>

Next Meeting: Monday 23rd March, 6pm, school staffroom